



TERMS AND CONDITIONS

YOUR RENTAL

- Includes use of the facility. Additional set up and event time is available at an additional charge.
- Includes an onsite manager on duty throughout the duration of your event.

RATES*

• Venue Rental (Per hour)	\$ 175.00
• Cleaning Fee (\$25 each add'l day)	\$ 150.00
• Outside Catering Buyout Fee	\$ 350.00
• Furniture Movement or Removal Fee	\$ 250.00 - \$500.00
• Holiday Premium (Flat Fee)	\$ 200.00
• Security Guard	\$ 250.00

EXTENDED EVENT OR PREP HOURS**

• Extended Hours	\$ 175.00
• Additional hour for set-up, take-down etc (Per Hour)	\$ 175.00

* Rates are subject to change and 9.25% City of Santa Ana sales tax.

** Additional setup hours must be contiguous with event hours.

MAXIMUM OCCUPANCY: 40 Guests

RENTAL PERIOD

The EVENT SPACE is available for rent for a minimum of four (4) hours. This time period includes complimentary 30 minutes for setup and 30 minutes for clean up.

ADDITIONAL TIME FOR SETUP

If the renter or its vendors need additional time for set up, room decorating, etc. the renter may ask for access to the room beyond the contracted hours and complimentary set up / clean up time for an additional charge. Additional setup hours must be contiguous with event hours, i.e. additional set-up or breakdown time is only available for the hours immediately before or after the event and at SOHO TACO's discretion. You must request this time in writing at least 7 calendar days prior to your event.

FURNITURE REMOVAL

Please note that the large, gray dining table cannot be moved nor removed under any circumstances. Renter will be liable for any damage that may result to the table and/or the floor. Otherwise, removal of all other furniture is subject to the following fee schedule:

PERCENTAGE REMOVED	FEE
25% - 50%	\$250.00
50%+	\$325.00
100%	\$500.00

RESCHEDULING

Please note any rescheduling of the day of the event by one day or more waives all cancellation privileges outlined below. That is, all payments will be rendered non-refundable, whether or not the Event is canceled on the new date and regardless of the timing of any cancellation.

Renter is entitled to one rescheduling only and to a date that is within the sole discretion of SOHO TACO. A second or more rescheduling will only be permitted at the sole discretion of SOHO TACO. Upon the 2nd or more rescheduling, SOHO TACO has the right to declare the event canceled and hold all payments made to that date.

CANCELATION POLICY

Renter may cancel their booking 30 days or more before the event start time and will receive a full refund (including all fees). Renters may cancel their booking between 30 days and 7 days before the event start time and receive a 50% refund (excluding any fees). Cancellations submitted less than 7 days before the event start time are not refundable.

SECURITY DEPOSIT

A fully refundable \$500 Deposit is required before the booking is accepted. The full amount will be returned within 7 days after the conclusion of the event if there is no damage or missing items. Payment can be made via temporary credit card hold.

PAYMENT SCHEDULE & POLICIES FOR EVENT SPACE

To reserve your event's day and time, you will pay a 50% reservation deposit on the event space. Two (2) weeks before your event, you will pay the remaining balance of the room charge (including known additional extras & tax).

GUEST AGE MINIMUM

All attendees must be 9 years old or over unless expressly authorized by SOHO TACO.

NO SMOKING

Absolutely no smoking of any kind is permitted inside the building; including, but not limited to, cigarettes, vapes, cigars, marijuana, etc.

CLEANING FEE

A cleaning fee in the amount of \$150.00 is required in addition to the rental fees and \$25 for each subsequent day in the event of a multi day rental. The renter must leave the premises in the same condition as it was delivered. This fee will be used for the maintenance, upkeep and final clean up that will be needed to maintain the original state of the premises.

FORCE MAJEURE

There is no relief available due to any unforeseen external circumstances. So long as our management is ready, willing and able to perform its duties under this agreement, any and all refunds, cancellations and rescheduling is entirely within the discretion of SOHO TACO.

INSURANCE

As part of the rental fee, we are proud to provide complimentary damage liability protection. You will be required to provide specific information on your rental agreement for signature

CATERING & FOOD

All food must come from an in-house caterer, SOHO TACO. Under no circumstance may food be brought in by the renter without express authorization. Outside catering is permitted only a buyout, outlined above.

BEVERAGES

Open alcoholic beverages are strictly prohibited outside of the building. Renter is not permitted to bring in his or her own alcohol or non-alcoholic beverages on SOHO TACO property without express written or electronic permission.

HARD LIQUOR / SECURITY GUARD

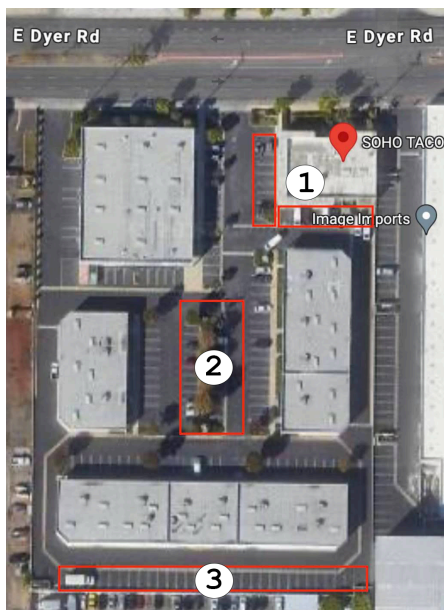
If the renter would like to serve hard liquor or spirits, the renter must order a security guard through SOHO TACO.

OUTSIDE STAFF

If the renter would like to hire his or her own outside staff, including bartenders and servers, the outside staffing company or individual must produce a COI for bodily injury and property damage liability protection in a combined single limit amount of no less than \$1,000,000 is required with each rental, naming the same additional insureds above.

DECOR & USE RESTRICTIONS

- At no time is renter allowed on a ladder. If you need ladder work, you must notify SOHO TACO staff in writing 2 weeks before your event.
- The use of raw rice, confetti, glitter, smoke and bubble machines is prohibited. Use of such materials will result in a deduction from the security deposit. You may not put holes in any walls.
- Candles or any items with open flames may not be used. SOHO TACO reserves the right to remove candles at their discretion.
- All items brought into the premises (e.g., personal items, decorations, props, etc.) must be removed immediately following the event. Items that are not removed will be disposed of by SOHO TACO and the cost of such disposal will be deducted from the security deposit.



PARKING

Parking is only permitted in the following spaces (see diagram to the left):

1. Immediately surrounding 132 E Dyer Rd
2. In the middle of the business parking lot and
3. Back of the property.

HOLD HARMLESS

You agree that SOHO TACO is not responsible for any items personal or otherwise brought into the event facility or in the facility's parking lots that are lost, stolen, damaged or otherwise lose value. Renter specifically waives and agrees to indemnify and hold harmless SOHO TACO, its agents, employees and assigns, from any claims, loss or damage to any guests, vehicles or others as a result of the use of said event space, adjacent areas, parking lot and SOHO TACO site or areas traversed to access said event space, unless said claim, loss or damage is the result of SOHO TACO, its employees, or agents, direct intentional misconduct.

CONNECTIVITY

SOHO TACO is pleased to have available the following with respect to media connectivity:

- High Speed WiFi (please ask management for access)
- Large flat screen TV (Connect via HDMI, Apple TV, Chromecast, Windows Connect)
- Sonos Sound System (Connect via Sonos App)